

What: RC & D Board Meeting  
 When: **March 03, 2011, 10:00 a.m.**  
 Where: USDA Field Office / Conference Room  
 1606 Perry St., Yakima, WA. 98902  
 For More Info, Call: (509) 454-5736, x104

Chair: Louis Musso, III  
 Vice-Chair: Betsy Bloomfield  
 Secretary/Treasurer: Frank Hendrix  
 Administrative Assistant: Holli Wellner  
 Program Coordinator: Heather Simmons-Rigdon



### MINUTES – 03/03/11

**Board Members/Alternates Present:** Nicole Berg-Tobin, Frank Hendrix, Chris Klebaum (via GoToMeeting), Betsy Bloomfield, Rebecca Wassell (via GoToMeeting), Reese Lolley, Ryan Anderson (alternate), Anna Lael (via GoToMeeting), Mike Tobin (alternate), Don Gatchalian (alternate), Tom Coleman (alternate), Justin Bader, Tim Tilley, Nancy Lillquist (alternate)

**Staff Present:** Holli Wellner, Heather Simmons-Rigdon, Dave Myra

**Board Members/Staff Absent:** Louis Musso, Mike Richardson, L.J. DaCorsi, Kevin Bouchey, Frank Sweet, David Gerth, Phil Rigdon, Glen Miller, Julie Vavricka, Fennelle Miller, Luz Bazan Gutierrez, George Shelton, Carol Ready

**Others Present:** Bob Farrell (Port of Sunnyside), Sam Hull (Ahtanumn Irrigation District), Jason McCormick (Wa. Water Trust), Jami Willard (NW Harvest), Jim Hill (Central & Eastern Klickitat CD), Jay McLaughlin (Mt. Adams Resource Stewards - via GoToMeeting), Tova Cochran (Underwood CD - via GoToMeeting), Justin Bader (North Yakima CD)

Meeting called to order at: 10 a.m. by: Betsy Bloomfield

Item	Who	Info. Dist.	Outcome
1) Introductions	Betsy Bloomfield	N	Betsy Bloomfield agreed to stand in for Louis Musso to chair meeting.
2) Minutes	Holli Wellner	Y	Motion made by Frank Hendrix to approve the minutes, seconded by Don Gatchalian. Motion passed.
3) Budget Report	Holli Wellner	Y	Motion made by Frank Hendrix to approve the budget report, seconded by Reese Lolley. Motion passed.

4) Financial Training update	Heather Simmons-Rigdon	N	Betsy had great feedback about the financial workshop that was held by RC&D on February 25 <sup>th</sup> . There were about 40 people from 27 different organizations that attended the workshop. There was a donation from an insurance company that really helped with the costs. Mike Tobin mentioned how the manual portion of the workshop was fantastic and really helped them have a manual 60% drafted before he left the workshop.
5) Elections	Betsy Bloomfield	Y	<p>Nominations consisted of Betsy Bloomfield for Vice-Chair and Frank Hendrix for Secretary/Treasurer. Motion made by Frank Hendrix to nominate Betsy Bloomfield as Vice-Chair, seconded by Nancy Lillquist. Betsy Bloomfield abstained. Motion passed for Betsy Bloomfield as Vice-Chair.</p> <p>Motion made by Nicole Berg-Tobin to nominate Frank Hendrix as Secretary/Treasurer, seconded by Ryan Anderson. Frank Hendrix abstained. Motion passed for Frank Hendrix as Secretary/Treasurer.</p> <p>Motion made by Nicole Berg-Tobin to allow existing &amp; new officers, along with Dave Myra, to have signing privileges on RC&amp;D bank account at Yakima Federal Savings &amp; Loan; also to remove old officers from the bank account, seconded by Frank Hendrix. Motion passed.</p>
6) CWMA update	Heather SR	Y	<p>Two Coordinated Weed Management Area project and grant applications have been submitted. Two grants include the WA State Department of Agriculture and the RC&amp;D Program carryover funds for Circle of Diamonds members.</p> <p>Motion made by Frank Hendrix to formally adopt the projects, seconded by Reese Lolley. Motion passed.</p> <p><i>Added agenda item:</i> Sam Hull did a brief presentation and will be on the May agenda for a full presentation of his Ahtanumn Irrigation District Pine Hollow energy feasibility project.</p>
7) New Committee Proposal	Ryan Anderson		Ryan Anderson discussed starting a new committee for Water Quality. The point of the committee would be to bring in experts to help projects move along quicker. The reason for asking RC&D to host the committee is due to its large variety of different organizations that are involved in this project. Committee will be formed for more research and educational purposes, not for policy. There will also be no money spent on this committee. Ryan Anderson will put together a one page description of the committee, how it

			will operate, goals, etc. for the council, via email. Motion made by Frank Hendrix to form the Water Quality Committee hosted by RC&D, on the terms of the mission statement be forwarded to board members for review and understanding of the project, and a membership roster. Ryan Anderson, Frank Hendrix and Tim Tilley will serve on the committee, seconded by Nicole Berg-Tobin. Motion passed. Don Gatchalian abstained.
8) YTAHP update	Dave Myra	Y	Dave discussed the updates with YTAHP. We are starting our 9 <sup>th</sup> year on April 1 <sup>st</sup> with BPA . There was a 2 1/2 % increase in the budget leaving \$777,000 for capital & \$124,000 for expenses, with a total gain of \$20,000. Signatures will be needed by Chair (or designee if needed) by April 1 <sup>st</sup> for the new contract. Motion made by Nicole Berg-Tobin to approve the contract being signed by an executive board member before the next meeting, seconded by Frank Hendrix. Motion passed. We are starting the single-source audit for the 2010 year. Starting it early in the year will give us the chance to use left over funding from the current year on audit costs.
9) Coordinator Update	Heather SR	Y	Derek Churchill finished his project and will be at the May meeting to do a presentation and update on it. He will submit a final invoice as well.
10) Circle of Diamonds renewal	Heather SR	Y	Motion made by Frank Hendrix to renew Circle of Diamonds Membership for 2011, seconded by Nicole Berg-Tobin. Motion passed.
11) Presentations	Heather SR	N	Presentations made by: <b>Tova Cochran</b> - Underwood CD <b>Jason McCormick</b> – Washington Water Trust <b>Jim Hill</b> - Central & Eastern Klickitat CD <b>Jay McLaughlin</b> - Mt. Adams Resource Stewards
Other business/adjourn			Next board meeting on May 5, 2011

Items for next board meeting (items tabled, assignments given, commitments made):

Minutes approved by board on:

Attested by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_