

Budgeting and Human Resources 101

for Small Non-Profits and Organizations

* 2nd Annual Non-Profit Workshop *

This 1- day, information packed workshop will help you:

- **Conduct** effective and error-free budgeting
- **Understand** the budgeting process
- **Navigate** human resource laws and issues
- **Develop** good personnel policies

Brought to you by:



Ever feel lost on how to help your board with the budget and human resource info they need?



We Understand!!!

In the morning, our first workshop is geared to help you better understand how to read and develop your budgets and budget reports. In the afternoon, we will cover important human resource issues unique to small organizations with a small number of employees (15 or less).

This workshop is appropriate for:

- **Non-profits**
- **Conservation Districts**
- **Other Special Interest Districts**
- **Small businesses**
- **Other Non Governmental Organizations**

Where: OIC of Washington, Multi Purpose Room
815 Fruitvale Blvd. Yakima, WA.

When: Tuesday, May 15th, 2012, 9:00 a.m. - 3:00 p.m.

Cost: \$55 per person (early registration), \$65 (at the door).
Price includes lunch and materials. Please limit to 2 persons per organization. Space is limited, so register early!

Go to www.scwrcd.org/workshop.html to register today!